3 Pond Road Gloucester, MA 01930



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## CITY OF GLOUCESTER

## COMMUNITY DEVELOPMENT DEPARTMENT GRANTS DIVISION

January 11, 2010

Potential Applicants for CDBG Funds:

Request for Proposals (RFP) for the annual funding of the city's Community Development Block Grant (CDBG) allocation for the U.S. Department of Housing and Urban Development (HUD) will be available January 22, 2010. The RFP covers Program Year 2010 (PY10); July 1, 2010 - June 30, 2011. The RFP will be available on the City's website <a href="www.gloucester-ma.gov">www.gloucester-ma.gov</a> or you may request an RFP to be mailed.

All proposals are due by 12 p.m. (noon) Friday, March 5, 2010, in the Grants Administration Office of the Community Development Department, 3 Pond Road, Gloucester.

It is highly recommended all interested applicants attend two meetings; a pre-submittal meeting on Thursday, February 18, 2010, at 3 p.m., outlining the requirements of the CDBG Program and a Public Hearing on Thursday, March 11, 2010, at 3 p.m., where each applicant will have the opportunity to make a five (5) minute presentation outlining their proposal. Both meetings will be held in the Friend Room at the Sawyer Free Library, 2 Dale Avenue, Gloucester, MA.

If you would like additional information about the CDBG program or the application process, please do not hesitate to contact our office at (978) 282-3027.

Sincerely,

Sharon DuBois Grants Administrator

cc: Carolyn Kirk, Mayor
City Councilors
James Duggan, Chief Administrative Officer

## Distribution:

Mailing list of Public Service Agencies, including prior applicants and sub-grantees. City Department Heads